



JUBILEE COLLEGE
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RULES AND REGULATIONS GOVERNING THE CONDUCT OF STUDENTS

1. The following provisions shall apply with respect to the conduct of students within and so far as is applicable, outside the institute precincts.

GENERAL CONDUCT

- i) Respect and adhere to the administration and training procedures and structures established by the institute.
- ii) Respect the rights and privileges of the members of the institute community at all times.
- iii) Refrain from any conduct that might bring the institute or any sector or programme thereof to dispute.
- iv) Carry themselves in all public places with such humility and dignity as benefits their status as mature and responsible citizens.

TRAINING CONDUCT

- i) All students shall conduct themselves diligently as they pursue respective courses of study.
- ii) Except for good reason(s), practicals and other scheduled courses should be attended fully.
- iii) Refrain from any conduct whose object or logical consequence is to disrupt the operation of training programme of the institute and comply with all other regulations made by departments for the proper conduct of specific programmes.

OTHERS

- i) All correspondences to the press or other mass media by student or officials of college, student's organization or of other association of students within the institute in their capacities shall bear their names and private phone numbers and address.
- ii) All public statements affecting the institute which are intended to be issued on behalf of any organization or association of student must receive prior approval of the principal.
- iii) Invitation of public personalities to visit the institute in their official capacity shall be channeled through the principal.

THE PROVISION OF THE ABOVE REGULATIONS AND NOT WITHSTANDING, ALL STUDENTS SHALL,

- i. Not keep any motor vehicle in the institute premises without written permission from the principal.
- ii) Refrain from acts of hooliganism unruly or rowdy behavior (including fighting), emission of unreasonable or excessive noise or conduct likely to cause annoyance or disturbance to others within or outside the institute premises.
- iii) Resist from tampering with fire fighting appliances whenever installed for firefighting only.
- iv) Resist from misuse, willful damage to or destruction of the institute property in default of which such student or group of student shall bear full responsibility thereof.
- v) Resist from using drugs while in the institute as prohibited by the law.

NOTE: Any infringement, infraction or persistent disregard of the above rules and regulations shall constitute a disciplinary offence for which disciplinary action will be taken against a student in accordance with this clause herein.

Without prejudice to the generality of the above provision, the following conduct shall constitute specific disciplinary offences under these regulations.

a) Minor offences

- i) Boycott of scheduled lectures tutorials practical and other course of instruction, incase one has to miss lessons for any genuine reason, one should ask for permission from the principal.
- ii) Admission of unauthorized persons in the lectures classes without the knowledge of the lecture in charge.
- iii) Any other disciplinary offence which may interfere with the proper learning of the institute.

b) Gross misconduct

- i) Assault or issuance of threats to other students to create fear and despondency with an intention of disrupting learning and other institute activities.
- ii) Any form of picketing or organized obstruction of students and staff in any manner whatsoever.
- iii) Any attempt to conceive, design or affect any strategic plan whatsoever nature whose object or logical consequence is to disrupt the operation of training programmes.
- iv) Malicious or willful damage or loss of institute property.
- v) Disorderly conduct and molestation of other members of the institute community
- vi) Any attempt to convene or organize or any participation or involvement in demonstrations, gathering, processions or public ceremonies for which permission has not been obtained from the government or the institute authorities.

vii) Drunken and disorderly behavior and abuse of or use of drugs the possession of which is prohibited by law.

viii) Conviction in a court of law for commission of a criminal offence of such nature that should in the opinion of the Board of Governors' warrant expulsion from the institute.

DISCIPLINE OF STUDENTS

The following provision shall apply to disciplinary taken against student in respect of disciplinary offences specified herein, whether such offences are committed within or outside the institute precincts.

a) Disciplinary Authority

For purpose of these regulations the principal, acting on behalf of the Board of Governors is the disciplinary authority of the institute.

b) Disciplinary measures

i) The following actions shall be taken against any contravention of the minor offences.

Parents /guardians to be called to the institute to discuss the conduct of the affected student.

A warning letter shall be issued to the affected student.

ii) Gross misconduct

The affected student shall be suspended for one week and shall be expected to be accompanied back to the institute by his/her parents /guardian as indicated in the student's admission letter form and appear before the institute disciplinary committee.

In case the case is of a criminal nature the matter shall be referred to the relevant authorities where the law (laws) of the land shall be applied accordingly.

Any other disciplinary measures as shall be determined by the institutes disciplinary committee or authority.

Declaration

I Confirm that I have read and understood the rules and regulations governing J.C and I promise to bide myself under them in my life at J.C

1. Full names

2. Witness 1.....

3. Witness 2

For principal.....